

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

June 15, 2015
MAG Offices, Ironwood Room
302 N. 1st Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor Michael LeVault, Youngtown, Chair	#Mayor Gail Barney, Queen Creek
Mayor W.J. “Jim” Lane, Scottsdale, Vice Chair	Mayor Jackie Meck, Buckeye
Mayor Greg Stanton, Phoenix, Treasurer	Mayor Mark Mitchell, Tempe
	Mayor Lana Mook, El Mirage

* Not present

Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair LeVault at 12:03 p.m. Mayor Barney participated by teleconference.

2. Pledge of Allegiance

3. Call to the Audience

Chair LeVault stated that, according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair LeVault noted that no public comment cards had been received.

Chair LeVault noted on June 10, 2015, the MAG Management Committee recommended approval of agenda items #4B and #4C.

4. Approval of Executive Committee Consent Agenda

Chair LeVault noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair LeVault requested a motion to approve the consent agenda. Mayor Mook moved to approve consent items #4A - #4D. Mayor Lane seconded the motion and the motion carried unanimously.

4A. Approval of the May 18, 2015 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the May 18, 2015 Executive Committee meeting minutes.

4B. Fiscal Year 2015 Avondale Strategic Transportation Safety Plan Consultant Selection

The Regional Council Executive Committee, by consent, approved the selection of Michael Baker Jr., Inc., to develop the Avondale Strategic Transportation Safety Plan, for an amount not to exceed \$125,851.

The FY 2015 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2014, was amended by the MAG Regional Council on February 25, 2015, to include a project for developing a Strategic Transportation Safety Plan for the City of Avondale, funded with \$125,851 in federal Highway Safety Improvement Program (HSIP) funds. The Arizona Department of Transportation requested that the project be administered by MAG. Qualified consultants from the approved list of MAG Intelligent Transportation Systems and Safety On-Call Consultants were invited to submit proposals in response to a request for proposals for the development of a comprehensive Strategic Transportation Safety Plan for the City of Avondale. Three firms submitted proposals, which were reviewed by a multi-agency evaluation team. The team recommended to MAG the selection of Michael Baker Jr., Inc. On May 26, 2015, the MAG Transportation Safety Committee recommended approval of the selection of Michael Baker Jr., Inc., to develop the Avondale Strategic Transportation Safety Plan, for an amount not to exceed \$125,851.

4C. Consultant Selection for the MAG On-Call Consulting Services for FY 2016 Air Quality Technical Assistance Request for Qualifications

The Regional Council Executive Committee, by consent, approved the selection of the list of consultants for the On-Call Consulting Services for FY 2016 Air Quality Technical Assistance, for an amount not to exceed \$100,000, for the following areas of expertise: (1) Air Quality Modeling, (2) Air Quality Monitoring and Meteorology, (3) Analysis of Exceptional Events, (4) Emissions Inventories, (5) Analysis of Control Measures, (6) Implementation and Tracking of Control Measures, (7) Air Quality Plan Preparation, (8) CMAQ Evaluation Methodologies, (9) Transportation Conformity, and (10) Analysis of Greenhouse Gas Requirements and Emissions.

The FY 2016 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2015, includes potential consultant assistance for air quality planning and modeling activities. Consultant services may be needed to assist MAG with

supplemental analyses for the Five Percent Plan for PM-10, development of a PM-10 Maintenance Plan, Conformity Analysis, Evaluation of Congestion Mitigation and Air Quality Improvement (CMAQ) Projects, New Eight-Hour Ozone Plan, Analysis of Exceptional Events, and development of a Periodic Emissions Inventory. A request for qualifications was advertised on March 26, 2015 for technical assistance in Air Quality Modeling, Air Quality Monitoring and Meteorology, Analysis of Exceptional Events, Emissions Inventories, Analysis of Control Measures, Implementation and Tracking of Control Measures, Air Quality Plan Preparation, CMAQ Evaluation Methodologies, Transportation Conformity, and Analysis of Greenhouse Gas Requirements and Emissions in support of Air Quality Technical Assistance activities at MAG. Fourteen proposals were received by the April 23, 2015 deadline. On May 5, 2015, a multi-agency evaluation team recommended to MAG the firms to be qualified in selected areas of expertise.

4D. Appointment of MAG Transportation Review Committee Vice Chair

The Regional Council Executive Committee, by consent, approved the selection of Daniel Cook, City of Chandler, as the Vice Chair of the MAG Transportation Review Committee.

On June 11, 2015, the MAG Transportation Review Committee Vice Chair, Rick Naimark from the City of Phoenix, retired. On May 27, 2015, MAG staff sent a notice to the Management Committee, the MAG Transportation Review Committee, and the Intergovernmental Representatives to solicit letters of interest for the Vice Chair position on the Transportation Review Committee. One letter was received requesting consideration for the Vice Chair position.

5. Proposed Changes to MAG Human Services Coordinating Committee

Councilmember Osborne, City of Goodyear, stated she has been active with MAG for the past seven years. She has been the Chair and Vice Chair of the MAG Continuum of Care of Homelessness, and the Vice Chair and current Chair of the MAG Human Services Coordinating Committee (HSCC). Councilmember Osborne stated members of the HSCC are proposing changes to the name, composition, and focus of the committee. She noted these changes have been developed after extensive discussion among members of the Coordinating Committee as well as members of the MAG Human Services Technical Committee.

Councilmember Osborne added since 1976, the role of the Human Services Coordinating Committee has been to advise the MAG Regional Council on human services related issues and they do not see this role changing. She reported they remain dedicated to developing regional approaches to human services issues, but would like to change how they approach that goal. She discussed three proposed changes that would assist in better meeting the needs of MAG member agencies by evolving the work of the committee.

Councilmember Osborne stated the most significant change would be the focus. It was proposed to redefine the focus of the committee to incubate solutions that will address human

services issues. She explained this will be accomplished by an analysis of the regional human services environment driven by local priorities and the MAG Human Services Technical Committee can research the priorities identified by the new committee. She added a *State of Human Services in the Region* event will gather feedback and build consensus for viable solutions and a Regional Human Services Action agenda would be presented to the MAG Regional Council for approval and will drive progress.

Councilmember Osborne stated to support this change, they propose to change the name of the committee to the MAG Human Services and Community Initiatives Committee. This better reflects the partnerships that are vital to their work and focus on developing solutions or initiatives that enhance the community. The third change would be the membership. Currently, only elected officials sit on this committee. The members propose to also include community partners, as members of the committee. Councilmember Osborne explained this could include nonprofit agencies, places of worship, the business sector, and academic institutions. She added a call for letters of interest could be sent to identify viable candidates in prioritized categories and the committee could recommend a slate of new members to the MAG Regional Council chair for approval.

Councilmember Osborne commented that MAG's main priority is to serve its member agencies and they believe these changes will provide the data, tools and collective action needed to strengthen our region's response to human services. She stated that she is very proud of Amy St. Peter and her staff for everything that has been accomplished.

Chair LeVault commented the work that this committee does is so important and this committee keeps the human dimension right in front of us.

Chair LeVault asked if there were any questions or comments from the committee.

Mayor Lane stated he advocates what is being proposed. He added targeted thinking generally amounts to better use of resources, so it is important to have the right people at the table. Mayor Mook commented that in recent years, many funding sources have been or are currently being cut, so the more voices at the table, the better to identify the needs. Councilmember Osborne noted after the *State of Human Services in the Region* event takes place, and they have the opportunity to look at the findings of best practices, data and tools, the committee could possibly present at the Arizona League of Cities Conference next August to share their findings with other Council of Governments. Mayor Meck commented that he is impressed with their work and added he supports the proposed changes. Mayor Barney stated he believes this is a fantastic program and to move ahead with the proposed changes.

Mayor Lane made a motion to approve changes to the name, composition, and focus of the MAG Human Services Coordinating Committee. Mayor Mitchell seconded the motion and the motion carried unanimously.

6. MAG Committee Chair and Vice Chair Appointments ending June 30, 2015

Denise McClafferty, MAG Regional Program Manager, stated on August 21, 2013, MAG Regional Council approved updates to the MAG Committee Operating Policies and Procedures. Officer appointments for technical and other policy committees, with exception of the MAG Regional Council, Transportation Policy Committee, and Management Committee, are made by the MAG Executive Committee and are eligible for two-year terms with succession of positions occurring through the ascending order of officers. She explained these appointments are staggered to assist with continuity, appointing approximately half of the committee officers in June each year and the remainder in January, unless a vacancy occurs.

Ms. McClafferty added a memorandum was sent to the technical and policy committee members whose chairs and vice chairs expire in June explaining that officers of these committees have served their term. According to the policies and procedures, the committee's vice chair will ascend to the chair position, and letters of interest were requested for the vice chair positions to be appointed by the Regional Council Executive Committee. Ms. McClafferty stated a table was included in the agenda packet that showed which Chairs and Vice Chairs were up for appointment. It was noted that a new Chair was being appointed to the Human Services Coordinating Committee because the current Vice Chair was not able to move up due to scheduling conflicts. Ms. McClafferty added letters were received from the City of Avondale and Town of Youngtown for the Building Codes Committee Vice Chair position. She noted that both were qualified candidates. Ms. McClafferty stated Avondale was Chair of this committee in 2011 and also held the Vice Chair position from 2009-2011. She added staff is requesting that the Executive Committee approve these appointments. Chair LeVault stated he knows Gregory Arrington. He added that Mr. Arrington serves as the President of the Code Enforcement League of Arizona and he does a terrific job.

Chair LeVault asked if there were any questions or comments from the committee.

Mayor Lane moved to approve the recommendations of the MAG Technical and Policy Committee Chairs and Vice Chairs, including Gregory Arrington, from the Town of Youngtown, as Vice Chair of the Building Codes Committee. Mayor Meck seconded the motion and the motion carried unanimously.

7. Support for Arizona State University Advanced Flexible Hybrid Electronics Institute

Denise McClafferty, MAG Regional Program Manager, stated in November 2013, the MAG Economic Development Committee provided Arizona State University (ASU) with a letter of support for the Advanced Manufacturing Technology Consortia (Match) Program with the goal of strengthening and expanding their industry consortium through planning a National Institute for Flexible Electronics Manufacturing. She reported ASU and its partners successfully submitted a concept paper in March and have been invited to submit a full proposal to create the Advanced Flexible Hybrid Electronics Institute (AFHEI) to be

headquartered in Maricopa County.

Ms. McClafferty noted the federal government is providing \$75 million towards this program. ASU and its partners, which include industry, other educational institutions and government agencies from across the country, are supporting this effort with a match of at least \$75 million. She explained the first five years of the Institute will be supported by the cash and in-kind contributions of its partners, and by the sixth year, the Institute will be self-sustaining and anchored in the local economy as an ongoing pillar of manufacturing innovation, and known nationally and eventually internationally. Ms. McClafferty stated staff is requesting approval to join the ASU Advanced Flexible Hybrid Electronics Institute effort as a non-profit organization at the Contributing Level, which is \$2,500 a year for five years for a total financial commitment of \$12,500, and if approved, MAG would provide a letter of support including our financial commitment. She noted that funding would not occur until ASU was awarded the grant.

Chair LeVault asked if there was a presentation on this at a past EDC meeting. Ms. McClafferty stated ASU had provided a presentation on this technology at the November 2013 Economic Development Committee meeting.

Chair LeVault asked if there were any questions or comments from the committee.

Mayor Lane asked if this was consistent with MAG's policy and compliance issues with the distribution of funds. Mr. Smith stated MAG does have the funding for this, but did not specifically line budget this item. He added this could be charged through MAG dues or contingency. Chair LeVault asked if this is a one time payment of \$12,500 or is this paid over a five year period. Ms. McClafferty noted that the payment could be made either way. Mayor Lane recommended that MAG make a one-time payment so this payment is not effected by future Executive Committee members.

Mayor Mook moved to approve joining the ASU Advanced Flexible Hybrid Electronics Institute effort at the non-profit Contributing Level for a total financial commitment of \$12,500 as a one-time payment. Mayor Mitchell seconded the motion and the motion carried unanimously.

8. Legislative Update

Mayor Meck moved that the Executive Committee go into Executive Session regarding agenda items #9. Mayor Mitchell seconded the motion and the motion carried unanimously. The meeting went into Executive Session at 12:26 p.m.

The Executive Committee reconvened regular session at 12:50 p.m.

9. Possible Action on the Legislative Update

Mayor Mitchell moved that the Executive Committee recommends selecting a group to negotiate with the Governor's office to have an arrangement to assist the State of Arizona through the structural deficit regarding provisions with HB 2617. Mayor Lane seconded the motion and the motion carried unanimously.

10. Request for Future Agenda Items

Chair LeVault asked if there were any requests for future agenda items. There were none.

11. Comments from the Committee

Chair LeVault asked if there were any comments from the committee. Dennis Smith, MAG Executive Director, stated adding an Assistant Director position has been a subject of conversation by this committee. The desire was to have a person become familiar with how MAG works to ensure the continued success of MAG. Mr. Smith announced the appointment of Amy St. Peter as the new MAG Assistant Director.

Adjournment

There being no further business, the Executive Committee adjourned at 12:52 p.m.

Chair

Secretary